**MAJOR OF ARTS IN COUNSELING AND PUPIL PERSONNEL SERVICES CREDENTIAL IN SCHOOL COUNSELING (PPSC)**

**Program Learning Outcomes**

- **Law:** Understand state and federal laws and regulations affecting school district guidance programs.
- **Intrapersonal:** Demonstrate knowledge of personal strengths, assets, values, beliefs, and attitudes.
- **Research:** Apply research based counseling theory to particular problems.
- **Leadership:** Demonstrate skill in leading small groups.
- **Interpersonal:** Create effective counseling program.

Brandman University offers a Master of Arts in Counseling. The program in school counseling prepares students to serve as counselors in the public schools for grades K-12 and meets the requirements for a California state credential authorizing service as a school counselor. Students with a previously earned master's degree in counseling or a related field may earn a California state PPSC credential without enrolling in this master's degree program. Those candidates who enroll only in the PPSC credential program will be governed by credential policies. All other candidates will be governed by graduate degree and credential policies with credential policies superseding graduate policies.

**Program Start Dates**

The Master of Arts in Counseling and Pupil Personnel Services Credential in School Counseling (PPSC) program starts three times a year in Fall 1, Spring 1, and Summer 1. Applications are accepted on an ongoing basis.

**Admission Requirements**

Acceptance into the graduate program in counseling will be based on multiple criteria. These criteria include academic potential, experience with children and youth, and compatibility with program philosophy. To be considered for admission students must complete the following:

1. Satisfactorily fulfill graduate admission requirements for Brandman University as stated in the catalog (see the Graduate Admissions section) including meeting the grade point average requirement for a graduate degree program.
2. Proof of a passing score report on the California Basic Skills Test (CBEST) or any of the CTC approved basic skills test.
3. Applicants using the Brandman University Admissions Option Two with a grade point average between 2.5 and 2.99 in the last 30 graded semester credits (45 quarter credits) in either a baccalaureate or post baccalaureate program including credits earned toward a credential are required to submit passing scores from one of the following standard admission tests:
   a. Graduate Record Examination (GRE): any two of the three GRE scores (Verbal, Quantitative or Analytical Writing) may be used to meet graduate admissions standards for this program. The minimum acceptable score for the Quantitative section is 141.
   b. Miller Analogies Test (MAT): achieve a minimum scaled score of 403.
4. Submit a graduate application with the following:
   a. Two letters of recommendation from individuals who have had experience with the candidate in an academic setting and knowledge of the candidate's academic potential and from someone who knows the candidate in a work setting, preferably one where the candidate has worked with children.
   b. A current resume which includes experiences working with children.
   c. An autobiographical essay (2-3 pages) describing life experiences that have shaped the candidate's approach to working with children and what led them to the decision to become a school counselor and their commitment to the PPSC program.

**Credential and Program Requirements**

The School Counseling program requires 48 credits of coursework. Students entering the Counseling program or within the first session of being fully admitted to the program are expected to have the following:

**Certificate of Clearance:** Proof of application for verification of a receipt for Certificate of Clearance or Certificate of Clearance (including fingerprints) or a copy of a valid credential or short-term permit must be submitted to the School of Education within the first session of enrollment. Candidates who do not submit verification of a certificate of clearance cannot advance in any credential coursework that requires observation or fieldwork in a K-12 setting. Anyone with a revoked credential will not be admitted to any credential program until the credential is reinstated by the CTC. A certificate of clearance or child development permit must be active prior to clinical practice.

**Tuberculosis Test:** Candidates must submit to the School of Education, within the first session of enrollment, a current “negative” tuberculosis test that verifies the candidate does not have active tuberculosis or a tuberculosis risk assessment questionnaire administered by a licensed health care provider verifying that the candidate does not have risk factors for tuberculosis.

**Transfer Policy:** No more than 12 credits may be transferred into the school counseling program from other graduate institutions upon approval by course transfer rule to the Associate Dean. Transferred courses must have been awarded a grade of “B” or better and cannot be older than seven years at the completion of the program. CSPU 618 Best Practices in Counseling, CSPU 620 Supervision and Mentoring in School Counseling I, and CSPU 621 Supervision and Mentoring in School Counseling II must be taken at Brandman University.

**The School Counseling program also requires the following:**

**Fieldwork and Internship:** Candidates must complete the Practicum in School Counseling course and a minimum of 100 hours of practicum prior to beginning the CSPU 620 Fieldwork course. A minimum of 600 hours of post-practicum fieldwork or internship is required to apply for the credential. A minimum of 400 hours must be done at an approved California public school setting at two different levels. All public school hours must be under the supervision of an experienced professional who holds a PPS credential.

Applications for the supervision and mentoring in School Counseling must be submitted online through the SOE Services MyBrandman site by
Master of Arts in Counseling and Pupil Personnel Services Credential in School Counseling (PPSC)

the established due date. All Credential and Program requirements must be met prior to starting any supervision and mentoring courses.

Demonstration of Mastery Portfolio: After successfully completing supervision and mentoring and all other program requirements and coursework, candidates submit a portfolio demonstrating their competency through LiveText and pay a fee to have the portfolio evaluated. Portfolio requirements and directions are located on the SOE Services MyBrandman site.

Exit Interview: An exit interview is conducted by a faculty mentor at the end of the program to determine that the CTC’s Standards have been met. All coursework, non-coursework requirements, and the exit portfolio must be completed and passed prior to the exit interview. Candidates must fill out the exit interview application found on the SOE Services MyBrandman site prior to participating in an exit interview by a faculty mentor.

Completion of Degree Programs
Praxis Exam
Candidates who wish to earn a Master of Arts in Counseling must meet all the course requirements and earn a score of 156 or higher on the ETS Praxis Examination in Counseling and Guidance (#0421/5421).

Recommendation for Credential
Upon successfully completing all coursework and the exit interview, the candidate may apply to be recommended to the CTC for the Pupil Personnel Services credential in School Counseling (PPSC). To apply for the credential, candidates complete the Recommendation Form on the SOE Services MyBrandman site. Once the recommendation is made by the Teacher Accreditation Department candidates can submit the credential fee to the CTC for the credential.

Degree Requirements

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CSPU 500</td>
<td>Introduction to Counseling and Interpersonal Relations: Concepts and Skills</td>
<td>3</td>
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<tr>
<td>CSPU 511</td>
<td>Introduction to the Ethical Practice of School Counseling</td>
<td>3</td>
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<tr>
<td>CSPU 512</td>
<td>Advanced Counseling and Intervention</td>
<td>3</td>
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<tr>
<td>CSPU 513</td>
<td>Group Leadership and Intervention</td>
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<td>CSPU 514</td>
<td>Cultural and Community Issues in Counseling and School Psychology</td>
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<tr>
<td>CSPU 515</td>
<td>Practicum in Counseling and Intervention</td>
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<td>CSPU 516</td>
<td>Children and Youth in Developmental Context</td>
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<td>CSPU 616</td>
<td>Leadership and Systems Change</td>
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<td>CSPU 617</td>
<td>Transition to Work and Career</td>
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<tr>
<td>CSPU 618</td>
<td>Best Practices in Counseling</td>
<td>3</td>
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<tr>
<td>CSPU 620</td>
<td>Supervision and Mentoring in School Counseling I</td>
<td>3</td>
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<tr>
<td>CSPU 621</td>
<td>Supervision and Mentoring in School Counseling II</td>
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<td>CSPU 640</td>
<td>Consultation and Indirect Intervention</td>
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<td>EDUU 511</td>
<td>Collaboration For Inclusive Schooling</td>
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<tr>
<td>EDUU 600</td>
<td>Research and Evaluation Methods</td>
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Total Credits: 48